

SOUTHWESTERN MICHIGAN COLLEGE
Enrollment Authorization for High School Students and Early Learners

Sending School District or Parent/Guardian of Home-Schooled Student	Student Information
Name:	Name:
Street Address:	Street Address:
City, State, Zip:	City, State, Zip:
Billing Contact:	Social Security Number:
Phone:	Phone: Date of Birth: Age:

(Ages 13-15 see reverse side)

Course Selection

List below each course in which the student will enroll. For each course, the high school must indicate payment options. If the student is eligible for dual enrollment, the student must complete the assignment of credit portion for each course.

Fill in the course(s) below

Semester	Year	Section	Subject	Course#	Cr. Hrs.	If prerequisite is required, how has it been met?

Semester	Year	Section	Subject	Course#	Cr. Hrs.	If prerequisite is required, how has it been met?

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High School Official
Initial Payment Options

Tuition- Initial if paying	
Fees- Initial if paying	
Books- Initial if buying	
Initial if school not paying	

Tuition- Initial if paying	
Fees- Initial if paying	
Books- Initial if buying	
Initial if school not paying	

Tuition- Initial if paying	
Fees- Initial if paying	
Books- Initial if buying	
Initial if school not paying	

Dual Enrollment Student
✓ Select Credit Options

High School Credit Only	
College Credit Only	
Both	

High School Credit Only	
College Credit Only	
Both	

High School Credit Only	
College Credit Only	
Both	

The signature below acknowledges the student's enrollment at Southwestern Michigan College and authorizes SMC to invoice the sending school as indicated.

The student's signature below 1) indicates that he/she is eligible for dual enrollment, 2) authorizes the credit distribution as indicated above, and 3) authorizes SMC to release grades to the high school for the purpose of awarding credit.

Print Official's Name

Print Official's Title

Student's Signature

Signature (High School Official)

Date

Skills Assessment

Complete this section only if the student is selecting English or Math, which are courses that have prerequisites of appropriate test scores. Students who have not completed the MEAP or ACT (or whose scores do not meet the requirements) will need to complete skills assessment testing prior to registering for those classes that require prerequisites. Appropriate scores on the PSAT or the SAT may also exempt students from testing in the area of writing.

PSAT Writing Score _____

SAT Writing Score _____

ACT Scores:

English _____

Reading _____

Math _____

Pre-Algebra _____

MEAP Scores:

Reading Endorsement Level _____

Writing Endorsement Level _____

Math Endorsement Level _____

Additional Approvals Required

This section must be completed only for students ages 13 through 15 by parent/guardian and Academic Dean.

Parent/Guardian Approval:

I, the undersigned, approve the student identified on this form to enroll at Southwestern Michigan College for the courses listed on the reverse side. I understand that my son or daughter is participating in an adult educational environment and I hereby assume responsibility and hold Southwestern Michigan College harmless for any adverse consequences of that participation. I further understand that enrollment is dependent upon approval by the appropriate dean and dependent upon an available open seat in the course section selected.

Signature	Print Name	Date
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Academic Dean Approval:

I approve the enrollment of this student for the following course(s) listed on this form:

Course: _____

Signature: _____

Course: _____

Signature: _____

Course: _____

Signature: _____

