

Southwestern Michigan College

International Student Application Checklist

Required Documents

1. Complete the International Student Application for Admission. Type or clearly print in black or blue ink. You must print and sign the application before submitting; we cannot accept applications with electronic signatures. Email your completed application to international@swmich.edu.
2. Request a secondary school credential evaluation through one of the approved services listed below. Once your academic records have been evaluated, the credential evaluation company will send us an official report verifying whether or not you have completed the equivalent of a U.S. high school diploma, which is required for admission to Southwestern Michigan College. We will accept credential evaluations from the following services:

[World Education Services \(WES\)](#) A document-by-document evaluation is required.

[Educational Credential Evaluators \(ECE\)](#) A general report is required.

If you have completed a high school diploma in the United States or have passed the General Education Diploma test, you may send your official transcript directly to Southwestern Michigan College; no credential evaluation is required.

3. Although not required for admission, you may also request a credential evaluation for any post-secondary coursework you have completed. A formal evaluation of prior college or university coursework is required before Southwestern Michigan College can determine whether or not you are eligible for transfer credit. A course-by-course evaluation is required from WES or ECE.
4. Provide proof of academic English language proficiency. Southwestern Michigan College will accept the following forms of documentation:

[Test of English as a Foreign Language \(TOEFL\)](#) The TOEFL internet-based test is preferred, but we will accept the TOEFL paper-delivered test as well. A minimum score of 71 is required and your test score is only valid if taken within two years of the date of application.

[International English Language Testing System \(IELTS\)](#) The IELTS Academic examination is required; SMC will not accept the IELTS General Training version of the examination. A minimum score of 6 is required and your test score is only valid if taken within two years of the date of application.

If you are a citizen of an English-speaking country, attended a school where the primary language of instruction was English, or attended a high school or college/university in the United States, you may be exempt from providing proof of English language proficiency.

5. Submit a copy of your passport identification page. If you are currently in the United States, also submit copies of your visa, I-94 record, and I-20 or DS-2019, if applicable. These documents may be emailed to international@swmich.edu or mailed to the address listed below.

Contact Information

Mailing Address:
International Student Admissions
Southwestern Michigan College
58900 Cherry Grove Road
Dowagiac, Michigan 49047
United States of America

Email Address:
international@swmich.edu

Phone Number:
+1 (269) 782-1358