

**SOUTHWESTERN MICHIGAN COLLEGE**  
Board of Trustees Meeting Minutes  
Monday, December 17, 2018  
Room 2112, David C. Briegel Building

**GENERAL BUSINESS**

Members of the Southwestern Michigan College Board of Trustees met on December 17, 2018 for a regularly scheduled meeting.

The meeting was convened at 7:00 p.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Keith McKenzie, Bill White, Becky Moore, Beth Cripe, Heidi Grabemeyer-Layman

Members Absent: Todd Obren

The Pledge of Allegiance was recited.

Minutes of the November 19, 2018 regular convened meeting required no changes and were placed on file.

Beth Cripe moved to approve the agenda with no changes. Becky Moore seconded. Motion passed unanimously.

**PUBLIC INPUT**

One individual requested and was given an opportunity for public input: Tom Buszek.

**OTHER**

The Treasurer's Report for the month ending November 30, 2018 was received and placed on file.

Vice President Mike O'Brien updated the board of SMC's connection with the community.

**President's Report**

In addition to all of the ways in which SMC and our students have connected with the community this semester, this is the time of year where we often look back on the top accomplishments of the college over the past year. Of course there were many things to be proud of, but here is a list of 10.

1. SMC was Voted Leader Publications' Best Local College for 2018 by area residents.
2. SMC received a \$75,000 grant from the United Way of Southwest Michigan for on-campus student counseling.
3. Once again, in a competitive economic environment, SMC had another year of balanced budgets—as always.
4. SMC established SEVEN new business pathways with IUSB, a new education AA and bachelor's pathway to Ferris State University to help with the area teacher shortage, and a just-announced new paralegal program for Fall 2019.

5. SMC established a chapter of Psi Beta, the national honor society for psychology students, making FOUR honor opportunities now at SMC.
6. SMC ultimately raised about \$1.1 MILLION in donations for the nursing building.
7. SMC raised almost \$9,000 (and a freezer) donated to the Roadrunner Kitchen food pantry.
8. SMC saw an increase in the number of full-time faculty employed at the college to a RECORD HIGH in 2018. This makes SMC's student to full-time faculty ratio one of the best in the state.
9. SMC served A RECORD NUMBER of dual-enrolled students from area high schools, helping them get a start on college credits.
10. SMC awarded 456 associate degrees and certificates to the class of 2018.

#### **DISCUSSION ITEMS**

Trustees reviewed the list of gifts given to the Foundation.

#### **ACTION ITEMS**

Foundation Board Group One Director Appointment: Keith McKenzie moved, seconded by Heidi Grabemeyer-Layman that Becky Moore be appointed to the SMC Foundation Board as a Group One Director to replace Todd Obren. Passed unanimously.

Becky Moore moved to accept the Board of Trustees meeting dates for the calendar year 2019. Beth Cripe seconded. Motion approved by unanimous voice vote.

Tom Jerdon moved to approve the updated Organizational Chart effective January 1, 2019 (attachment 5c). Beth Cripe seconded. Passed unanimously.

Heidi Grabemeyer-Layman moved to accept with gratitude the many gifts shown in attachment 5d. Becky Moore seconded. Passed unanimously.

Recognition of Carole Tate. Bill White moved that the Learning Lab in the northeast end of the Fred L. Mathews Library be named the Carole Tate Teaching and Learning Center. Seconded by Keith McKenzie. Passed unanimously.

Recognition of Todd Obren. Becky Moore moved to recognize Todd Obren for his service as an SMC trustee. Seconded by Beth Cripe. Passed unanimously.

#### **CLOSED SESSION**

At 7:37 p.m. Keith McKenzie moved for the Board to enter into closed session for the purpose of discussing collective bargaining strategy regarding the Faculty Association Group.

Bill White seconded. Roll call vote results: Keith McKenzie – Yes, Heidi Grabemeyer-Layman – Yes, Bill White – Yes, Beth Cripe – Yes, Becky Moore – Yes, Tom Jerdon – Yes. Passed Unanimously.

At 8:53 p.m., Beth Cripe moved that the closed session be ended and that the Board return to public session. Becky Moore seconded. Passed unanimously.

**REVIEW OF FOLLOW-UP REQUESTS**

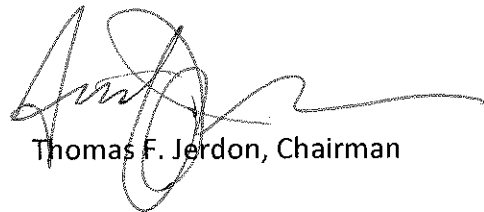
No follow-up requests were made of the administration.

**ADJOURNMENT**

Keith McKenzie moved to adjourn at 8:57 p.m. Bill White seconded. Passed unanimously.

Handwritten signature of Bill White in cursive script.

Bill White, Secretary

Handwritten signature of Thomas F. Jerdon in cursive script.

Thomas F. Jerdon, Chairman