

# SOUTHWESTERN MICHIGAN COLLEGE

## Board of Trustees Meeting Minutes

Monday, December 18, 2017

Room 2112, David C. Briegel Building

### GENERAL BUSINESS

Members of the Southwestern Michigan College Board of Trustees met on December 18, 2017 for a regularly scheduled meeting.

The meeting was convened at 6:58 p.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Keith McKenzie, Bill White, Becky Moore, Beth Cripe, Heidi Grabemeyer-Layman, Todd Obren

Members Absent: none

The Pledge of Allegiance was recited.

Minutes of the November 20, 2017 regular convened meeting required no changes and were placed on file.

Keith McKenzie moved to amend the agenda with agenda item #2 to #6, agenda item #6 to #5 and agenda item #5 to #7. Motion passed unanimously.

President Mathews introduced Dr. Joe Odenwald as the newly hired Vice President of Student Services and Mr. Brent Brewer as the Associate Vice President of the Niles Campus.

### REPORTS

The Treasurer's Report for the month ending November 30, 2017 was received and placed on file.

Financial Ratios were presented by Vice President Susan Coulston. SMC is on strong financial footing and should focus resources to compete in the future.

Vice President Susan Coulston discussed the Local Property Tax Update.

President's Report:

-Nursing Project gift from Kelly Rose in his wife's name, Karen, for \$250,000

### PUBLIC INPUT

No one requested an opportunity to provide public input.

### DISCUSSION ITEMS

Foundation Fundraising Strategy Update

### ACTION ITEMS

Keith McKenzie moved to authorize administration to award bids to low bidder that meet specifications for HVAC on the Niles Campus. Motion approved by unanimous voice vote.

Beth Cripe moved to accept the Board of Trustees meeting dates for the Calendar Year 2018. Motion approved by unanimous voice vote.

Beth Cripe moved to accept the appointment to the Foundation Board as listed in attachment 6c. Passed unanimously.

Becky Moore moved to accept with gratitude the many gifts shown in attachment 6d. Passed unanimously.

#### **CLOSED SESSION**

Heidi Grabemeyer-Layman moved pursuant to Section 8(h) of the Michigan Open Meetings Act, Public Act 267 of 1976, to hold a Closed Session to discuss Attorney Client Communication. Motion passed unanimously: Keith McKenzie – Yes, Heidi Grabemeyer-Layman – Yes, Todd Obren – Yes, Bill White – Yes, Beth Cripe – Yes, Becky Moore – Yes, Tom Jerdon – Yes.

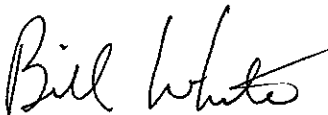
Closed Session ended at 8:55 p.m.

#### **REVIEW OF FOLLOW-UP REQUESTS**


No follow-up requests were made of the administration.

#### **ADJOURNMENT**

Becky Moore moved to adjourn at 9:16 p.m. Passed Unanimously.



Bill White, Secretary



Thomas F. Jerdon, Chairman