

SOUTHWESTERN MICHIGAN COLLEGE

Board of Trustees Meeting Minutes

Monday, March 26, 2018

Fred L. Mathews Library, Conference Center West (MCCW)

GENERAL BUSINESS

Members of the Southwestern Michigan College Board of Trustees met on March 26, 2018 for a regularly scheduled meeting.

The meeting was convened at 8:00 a.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Keith McKenzie, Bill White, Becky Moore, Beth Cripe, Todd Obren

Heidi Grabemeyer-Layman arrived at 8:15 a.m.

Members Absent: None

The Pledge of Allegiance was recited.

Minutes of the February 26, 2018 regular convened meeting required no changes and were placed on file.

Becky Moore moved to approve the agenda. Motion passed unanimously.

PUBLIC INPUT

Tom Buszek and Virginia Crawford each requested the opportunity to, and then provided, public input.

PRESIDENT'S UPDATE: Students and the State Teachers' Retirement System

President Mathews provided trustees with the latest information on this issue. The nonpartisan Senate Fiscal Agency (SFA) has assembled information from all 28 of Michigan's public community colleges regarding whether or not they enroll part-time students into the State Teachers' Retirement System. The majority of community colleges (currently 16) operate under the same understanding of the law as does SMC and DO NOT enroll part-time students taking 6-11 credits into this program if they work on campus. Because the law explicitly exempts full-time students but is silent about part-time students, legislation is pending in both chambers of the Michigan legislature to clarify this issue once and for all.

LONG RANGE PLANNING

Trustees discussed each of the items listed in this section.

- a. 2018 SWOT Analysis. President Mathews presented a comprehensive Strengths, Weaknesses, Opportunities, and Threats analysis as the basis for the annual Long Range Planning.
- b. President Mathews presented SMC's Institutional Report Card as of March 2018. The IRC containing quantitative, benchmarked data regarding SMC's effectiveness concerning Attracting, Retaining, Developing and Graduating students was presented. Data showed

comprehensive, longitudinal, measurements of enrollments by student type. Data from three administrations of the Noel Levitz Survey of Student Satisfaction were provided, as was two administrations of the Community College Survey of Student Engagement. Persistence and Completion data were also included, as well as number of associate degrees awarded.

- c. The President reviewed the "Guidance to Problem Solving Committees – January 4, 2018." Information on the four major college-wide problem solving committees, including membership and mission of each committee was reviewed.
- d. NILES CAMPUS AND EARLY COLLEGE GROWTH COMMITTEE UPDATE. Associate Vice President Brent Brewer presented this committee report on outcomes over the past year, and initiatives for the upcoming year.
- e. STUDENT ATTRACTION COMMITTEE UPDATE. Vice President O'Brien, along with Director of Admissions Jason Smith, presented trustees with an overview of last year's activities that resulted in a fall enrollment increase. They also presented detailed plans for the upcoming year.
- f. RETENTION AND COMPLETION IMPROVEMENT COMMITTEE UPDATE. Vice President Dr. David Fleming along with Dr. Stacy Young presented this committee's report on past and upcoming events. This included an update on the Higher Learning Commission's Retention and Completion Academy work, cohort tracking, curricular innovations, and work still to be done.
- g. COLLEGE LIFE/STUDENT ENGAGEMENT COMMITTEE UPDATE. Vice President Dr. Joe Odenwald along with Director of Housing Jeff Hooks presented data on student satisfaction, student engagement, and on-campus housing initiatives.
- h. FINANCIAL PLANNING FOR 2018-2019 AND BEYOND. Vice President Susan Coulston presented for discussion the current year budget deviation estimate that shows the college is tracking on budget for the current fiscal year. Additionally, she presented the budget worksheet for the upcoming July 1, 2018- June 30, 2019 fiscal year. This high-level analysis estimates changes in revenue and expenses and forms the basis for budgeting for the upcoming fiscal year. Finally, she also presented the Building and Site budget showing the college's share of the \$9.6 million nursing and health education building project.

REVIEW OF FOLLOW-UP REQUESTS

No follow-up requests were made.

ADJOURNMENT

Keith McKenzie moved to adjourn at 5:12 p.m. Passed Unanimously.



Bill White, Secretary



Thomas F. Jordon, Chairman