Financial Aid Suspension Appeal
Southwestern Michigan College
Financial Aid Office, 58900 Cherry Grove Road, Dowagiac, MI 49047

Full Name _____ Student ID Number _____

Federal and state regulations require that students receiving financial aid maintain satisfactory academic progress (SAP) toward the completion of a degree or certificate. This applies to all financial aid programs including grants, scholarships and loans. A copy of the Financial Aid Satisfactory Academic Progress Policy can be found on the SMC website at https://www.swmich.edu/sites/swmich.edu/files/financialaid/forms/SAP-policy.pdf.

Evaluation of a student's satisfactory academic progress is based on cumulative data, whether or not a student received financial aid. According to SMC's policy, you have lost your eligibility for future financial aid due to:

1. Failing to maintain a cumulative grade point average of less than 2.0 ***and/or***
2. Failing to complete with a passing grade a minimum of 67% of all credit hours attempted, ***and/or***
3. Failing to earn any credits in one semester (all grades of F and/or W), ***and/or***
4. Attempting the maximum number of credit hours required for the published length of the degree or certificate program (150% hours limit).

Use this form to appeal if you feel there were extenuating circumstances that caused the financial aid suspension.
The following items MUST be attached to this appeal form or it will not be considered:

- A typed, signed letter that explains, in detail, why you failed to maintain standards of Satisfactory Academic Progress (SAP) or need additional credit hours to complete your degree.
    1. What occurred
    2. What circumstances have changed which you believe will now allow you to succeed
    3. How you plan to be successful in future semesters if your appeal is approved
- Supporting documentation for extenuating circumstances (medical report, obituary, news articles, police or fire department reports, etc.)

Appeals are reviewed by the Financial Aid Appeals Committee. Normally a decision is reached within 30 days. ALL APPEAL DECISIONS ARE FINAL.

What degree/curriculum are you seeking to complete?_____

Type of Appeal (check one):

☐ **GPA or cumulative pace of completion (#1 or #2 above)**

☐ **0 credits earned in last semester of enrollment (#3 above)**

☐ **150% Hours Limit (#4 above)**

Student Signature

I certify that all of the information I have provided on this Appeal Form and all supporting documentation is true and accurate to the best of my knowledge. I understand that I will be contacted in writing once my appeal has been reviewed and that all decisions are final.

Student Signature _____ Date _____