

Housing Application Instructions

- 1 Visit swmich.simplecampushousing.com.
- 2 Click Sign Up.
- 3 Create an account by entering your information as prompted.
A few tips...
 - Your student ID (an 8-digit number preceded by an N, e.g. NXXXXXXXX) can be found on your acceptance letter, or you may ask for it from housing or the Student Service Center.
 - Type your last name as it appears on your SMC application.
 - We recommend using a personal email address (not your SMC email).
- 4 Click the Apply button for the semester that you plan to begin living in housing.
- 5 Fill out the form, keeping in mind the following information:
 - Requested roommates must have applied to the college before you can add them. All matches must be mutual.
 - Please answer the Lifestyle Preferences questions honestly. This is the information we use to match you with roommates and is very important even if you have requested a specific roommate.
 - Two-bedroom and shared-bedroom suites are limited. If you request one of these and none are available you will automatically be assigned a four-bedroom suite, if available
 - Only one building is opened for winter break between the Fall and Spring semesters. Students in other buildings may leave their belongings but cannot stay on campus. Please select Yes under Winter Housing Request if you need to live on campus during winter break.
 - The housing application is an active, legal contract. Please read the agreement carefully and check each confirmation box.

SOUTHWESTERN
MICHIGAN COLLEGE

To finalize your reservation,

you must complete the housing application and pay both the \$25 application fee and the \$175 security deposit*. These fees are collected together in one \$200 payment, which can be made online through SMC Wired.

- 1 Sign in to your SMC Wired account at smcwired.swmich.edu.
- 2 Select the My Courses tab, then Bill and Payment Center.
- 3 Click the Bill and Payment Center box.
- 4 Click eDeposits.
- 5 Select the term for which you are applying.
- 6 Select "Housing Deposit and Application Fee."
- 7 Select a payment method, then follow the steps to complete your deposit.

Please note there is a 2.75% fee for using a debit card.



SPACE IS LIMITED!
Apply early to reserve
your room.