

Online Registration Instructions

You must meet with an advisor to schedule classes your first semester. After that you may register on your own through SMC Wired.

NOTE: You must have a current [application for admission](#) on file to register online. You have to clear all holds on your account (e.g. accounts receivable, library fines) before you can register. If you do not pay your bill on time you will be dropped from all your courses. Tuition due dates are listed under Registration in the My Courses tab.

If you do not have a current application for admission on file with Southwestern Michigan College, you will receive an Eligibility violation error indicating that you are not an active student in this term when you try to register. You may encounter other errors which may prevent registration which will need to be cleared before you will be allowed to register, i.e. holds, accounts receivable, non-payment, etc. See [Registration Add Errors](#) or [Registration Holds](#) for more details.

Registration Pathways

SMC Wired

1. Sign in to SMC Wired using the credentials provided to you at the time of admission.
2. Navigate to the *My Courses* tab and look for the *Registration* section. In this area of the *My Courses* tab you will find details on upcoming registration deadlines and links to registration resources.

SMC Wired Mobile

1. After downloading SMC Wired Mobile¹ from the appropriate app store for your device, tap *Registration* on the main menu.
2. Access to *Registration* on SMC Wired Mobile is restricted so you will be prompted to login by entering your SMC Wired credentials.

SMC Self-Service

1. Sign in to SMC Wired using the credentials provided to you at the time of admission.
2. Click on the SMC Self Service tab.

3. Select the appropriate term from the drop down list of terms with open registration provided. (On the SMC Wired version, click the *Search and Add* button)
4. Insert information in the *Search for a* course field about the course you are interested in, for example: Subject code (ISYS), Course No or just a key word from the title. Used the *Advance Search* link to narrow your search further. Click or tap on the Search icon when all search criteria have been entered.
5. The results that match the criteria from your search will be displayed. Available seats will be displayed.
6. Tap on the course that you want to register for in SMC Wired Mobile or click on the + symbol in SMC Wired to add a course to your cart.

3. Click ***Student***
4. Click ***Look up Classes***
5. Select the term you are registering for from the drop down menu and click ***Submit***.
6. Select a subject and click ***Course Search***.

Note: To view details of a particular course, tap the course entry in SMC Wired Mobile or click on the details button in SMC Wired.

7. Using the *Add to Cart* button will add the course to your registration cart.
7. Find the course you want and click ***View Sections***.
8. Click on *View Cart* to display all your current selections.
8. Check the box next to the course that best fits your schedule and click Register

9. Click on the **Register** button to complete your registration.
10. Answer the questions in the *Confirm Your Attributes* section and click the *Submit* button to finalize your registration.

View your course(s) in the Course Information section in SMC Wired Mobile or through the *My Courses* tab in SMC Wired to verify that your registration was successful.

11. To preserve your registration activity, please pay your tuition and fees through the *Billing/Payment Center* section in SMC Wired Mobile or through the *My Courses* tab in SMC Wired prior to the due date. Due dates for each semester are available on the *My Courses* tab in SMC Wired. Read more about [Billing and Payment Procedures](#) online.

Need Help? Call 800-456-8675, ext. 2135.

¹ Links to the app stores where SMC Wired Mobile is available have been included on the Home page for SMC Wired (smcwired.swmich.edu).

To view and print your schedule...

1. Click on the **SMC Self Service** tab.
2. Click **Student**.
3. Click **Registration**.
4. Click **Concise Student Schedule**.
5. Select the appropriate semester from the drop-down menu and click **Submit**. This is the schedule you will need to get your books. You may want to print this page and bring it with you to the bookstore.